

# How to fill out a Gas Receipt for a Vehicle



NEVEDA WING CAP

# Gas Receipt for a Vehicle

- We are in the debriefing section of a ground sortie
- Fill in all the information
  - Times
  - The vehicle used (the example is POV) for COV use the number
  - Starting and ending Odometer reading

WMIRS 2.0 – Ground Sortie Debriefing eServices | Sign Out | Lt Col Gene P. Pasinski

**About**  
Getting Started  
Video Tutorials  
CAP Helpdesk

**WMIRS 1.0 Links**

**Command**  
Enter New Mission  
Current Missions  
Channel Plan  
Mission Facilities  
Unit Log  
Comm Log  
Status Board

**Operations**  
Air Sorties  
Ground Sorties  
Channel Plan  
Unit Log  
Comm Log  
Status Board

**Planning**

**Logistics**

**Finance & Admin**  
Sign In/Sign Out  
Create e108  
Unit Log

**Support**

**Logs**

**Wing Commanders**

**Symbols**  
\* – Required Field

### Ground Sortie Debrief

Mission No. 15-T-5159      Sortie No. G0008

\*ATD (PST): 08 : 15      \*ATA Date (PST): 08 Feb 2015      \*ATA Time(PST): 15 : 00

member Nissan Altima/S/SL 274 NJE

Starting Odometer: 87899.0      Ending Odometer: 88233.0

Fuel Cost: 29.10      Gallons: 11.9

Reimburse To: NV (Unit or CAPID)      ☐ Direct Pay to Member

Fuel Receipt File:  
[15-T-5159\\_G0008\\_Receipt\\_Fuel\\_16Feb2015..pdf!!!](#)

[Delete Receipt](#)

### Conditions

Clouds Clear	Precipitation None	Light Condition Bright	Moon None
Visibility -Select-	Terrain -Select-	Ground Cover -Select-	Wind Speed < 10 MPH

### Sortie Summary

\*Time Debrief (PST): 15 : 30

\*Remarks:  
Relocation was successful. Traffic was light

max. 0/8000 characters

\*Debriefing Officer CAPID:  
308546

[Submit Entry](#)

[Sortie Main](#)      [Brief Sortie](#)      [Form 109](#)

# Gas Receipt for a Vehicle

- Enter fuel cost and gallons
- This should open a Fuel Receipt File option that allows you to upload a receipt

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**Ground Sortie Debrief**

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# Gas Receipt for a Vehicle

- You need to put on the receipt the following information:

- Mission Number
- Sortie Number
- Mission Symbol (or sortie type)
- Driver's Name
- Driver's CAP #

Terrible Herbst #1  
1101 V Sunset  
STN 00207100

Mission Number: 15-T-5159  
Sortie Number: GOO8  
Mission Symbol: RELO  
Vehicle Number: 274 NJE (NV)  
Driver's Name: Gene Paul Pasinski  
Pilot/Driver's CAP ID: 308546

☒ Date of Vehicle use: 02/08/2015  
☒ Vendor Location: Henderson  
☒ Fuel Quantity: 11.932  
☒ Price per Gallon: \$2.439  
☒ Total Purchase: \$29.10

02/08/15 22:12:31  
E/CTBUSINESS  
XXXXXXXXXX 0410  
Invoice#: 0063818  
Auth#: 029971

Pump#: 8  
11.932 @ \$ 2.439/G  
Unle/Self \$ 29.10  
Total \$ 29.10

Learn how to  
EARN REWARDS  
with a Chevron  
or Texaco  
Credit Card  
See application  
for details

Keep Receipt 2 VIN!  
Enter Online At  
TerribleHerbst.com



# Gas Receipt for a Vehicle

- The information request with the red boxes on the left may already be on the receipt.
- Date of Purchase
- Vendor Location (City)
- Fuel Quantity
- Price per gallon
- Total Purchase

***If any item is not on the receipt  
write it in.***

Terrible Herbst #1  
1101 W Sunset  
STN 00207100

Mission Number: 15-T-5159  
Sortie Number: GOO8  
Mission Symbol: RELO  
Vehicle Number: 274 NJE (NV)  
Driver's Name: Gene Paul Pasinski  
Pilot/Driver's CAP ID: 308546

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# Gas Receipt for a Vehicle

- After uploading, finish filling out the rest of the debriefing
- Include remarks, it does not have to be long.
- Click the submit button

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# Gas Receipt for a Vehicle

- Yes you have completed your receipt!
- Thank you



***Nevada Wing, Everyday***

